

**Committee on Elections, Rules, and Jurisdiction**  
**Steps in the Constitution of the New College of Biological Sciences Faculty**

- (1) A Divisional Bylaw establishing the College of Biological Sciences (CBS) Faculty must be approved by the Representative Assembly for adoption before any official business may be conducted by CBS. (A proposed Motion and Bylaw are attached.)
- (2) After adoption of the enabling Divisional Bylaw, the Divisional Committee on Committees will appoint an Interim Chair for the sole purpose of drafting the CBS Bylaws. (The Interim Chair may enlist others to assist in this task.) It shall also appoint a college Committee on Nominations, Elections and Rules to conduct a vote on the Bylaws and to nominate a chair and vice chair/secretary of the Faculty.
- (3) The Interim Chair (and others he or she may include in the drafting group) will prepare a set of proposed CBS Bylaws. CERJ (which is charged with reviewing the proposed Bylaws) will meet directly with the drafting group to facilitate the timely production of the proposal.
- (4) Undergraduate Council will consider the proposed CBS Bylaws. We would hope that any concerns could be resolved informally. But in the event of “sharp divisions” over undergraduate educational policy, UGC may choose to bring the proposed CBS Bylaws before the RA. (This would delay finalization of the proposal until after the February 3, 2006, RA meeting.)
- (5) The CBS faculty will vote on the proposed college Bylaws by mail ballot, with a majority of those voting being required for adoption.
- (6) Upon the adoption of the Bylaws of CBS, the college can proceed to organize itself under the terms of its own Bylaws, including the election of officers, appointment of committees and adoption of Regulations.